

## **Minutes of the Vineyard Estates HOA Board 2/28/24**

The meeting of Vineyard Estates HOA Board was held at 5037 Angel Ln, Bryan, TX at 5:30 pm, February 28, 2024.

The meeting was called to order by Gary Coulter, Board member and President, who chaired the meeting. Also present were Barbara Serr, Board member and Secretary, and Heidi Caruso, Board member and Treasurer.

Items discussed at the meeting:

1. Approved and signed the minutes from the 2/12/24 meeting.
2. Insurance paperwork will be submitted for 2 quotes.
3. We cannot make investments with maintenance funds because we are a non-profit.
4. We discussed changing banks for better service.
5. A 50% deposit has been made on the sign updates.
6. We reviewed Fine Policy draft proposal.
7. We reviewed CCRs Articles 7-9.
8. No further business coming before the meeting upon motion, duly made, seconded, and carried, the meeting adjourned.

Gary Coulter

---

Heidi Caruso

---

Barbara Serr

---

Action items:

1. Send Draft Fines and Enforcement Policy to HOA members.
2. Post Fines and Enforcement Policy on web page.
3. Decide on insurance company.
4. Share annual income and expense information with HOA.
5. Send CCR change proposals to HOA members and advise them of voting plans.
6. Send CCR voting documents to HOA members.
7. Send email to 5037 Glory Rd and 5025 Paulo Ct reminding them of need to build within 3 years of purchase or request an extension. Building plans must be submitted prior to starting work. Also sent request that they mow the front 15 ft of ditch area while the lot is vacant.
8. Send email to 5025 Glory Rd reminding them that plans must be submitted for landscaping changes and building.